

August 29, 2022

St. Mary's School

132 W Butler St, Manchester, IA 52057

<https://st-marys.pvt.k12.ia.us> T: 563-927-3689

Dear Parents,

We are looking forward to the first day of school tomorrow!

Between now and then, please make sure you have completed registration in PowerSchool and given all registration paperwork to Bobbi. We must have this information completed before your student can attend school.

If your family is using Extended Care, we must also have that specific paperwork before your student can attend the program. This includes entering your family schedule into Procure.

Please contact the school office with any questions.

Blessings,

Kelley Harbach

Principal



Upcoming Events

August 30

First Day of School (K-6)

August 31

JK First Day of School

Early Dismissal 1:15

September 2

Student Liturgy – Grade 6

September 5

No School – Labor Day

September 7

Early Dismissal 1:15

Important Announcement

School apparel items ordered from Momentum Screen Prints will be sent home with your student.

More Important News

Morning Drop Off/Afternoon Pickup:

Safety is our number one priority. As with many schools, arrival and departure times are a busy time. We have many safeguards in place to ensure that all students are in a safe environment.

Students who eat breakfast in the morning, may come to school at 7:40 in the morning. Breakfast is served from 7:40-8:00. Students eating breakfast will enter the building using the main school entrance.

Students who are not eating breakfast may arrive at **school at 7:45, when supervision is available.** All students will enter the building using the main school entrance.

When dropping off and/or picking up students, please pull up to the main entrance. Do not get out of your vehicle, or let students exit on the driver's side. This is not safe practice. If you would rather walk your child to the main entrance in the morning or pick them up directly from their teacher after school, please park your vehicle along the street or in the East parking lot.

We have these rules and policies in place to protect all of our students. On behalf of the St. Mary's students, thanks you for your support and diligence to safety.

Remind:

St. Mary's School utilizes *Remind* as a communication tool. Sign up is free. Directions are available at <https://st-marys.pvt.k12.ia.us/parent-resources>

Breakfast/Lunch Payments:

Please use <https://st-marys.revtrak.net> for **all** breakfast/lunch payments. The online payment option has been restored.



Extended Care

Location: EC will be located in the **school basement**. The program will no longer be using the Parish Center. Families using Extended Care will be given a new door code at registration. Please use the main school entrance and front stairway when dropping off and picking up students from the program.

Updated Hours: If school is delayed in the morning due to weather, **EC will open at 8:30 AM.**

Registration: Extended Care registration forms are located at <https://st-marys.pvt.k12.ia.us/extended-care-1>

All forms must be filled out and returned to the school office before your child can attend.

Student schedules for 2022-23 must be submitted in Procure before attending.

Please contact [Bobbi](#) with questions.