

## St. Mary's School Board Minutes 13 September 2022

**Routine Business:** Call to order at 6:00 pm in the Memorial Room.

|   |                     |   |                         |   |                        |   |                      |
|---|---------------------|---|-------------------------|---|------------------------|---|----------------------|
| X | Emily Burkle (2020) | X | Paul Temeyer (2020)     | X | Lacey Carroll (2021)   | X | Tony Monaghan (2021) |
| X | Brett Logan (2019)  | X | Josh Heffernen (2022)   | X | Jeff/Jan Eilers (2022) | X | Kelley Harbach       |
| X | Ashley Jasper       |   | Father Gabriel Anderson |   |                        |   |                      |

**Prayer:** Led by Josh

**Approval of Minutes:** Approved by all via email on 14 August 2022.

### **Old Business**

Long Range Planning: Building Project/Campaign Update – Discussed new cost estimate for building and heating/cooling. Building cost up 20% and HVAC up 25%. Next cost estimate should be actual costs from general contractor. First round of fundraising underway.

Parent Satisfaction Survey: Share results – Summary of results was compiled and will be sent out with October newsletter.

### **New Business**

Financial Reports: August – Textbook expenses line item is over budget for the year, costs are all for religious education materials as all other text books were paid for by West Delaware. Clarification on preschool income and expense – preschool wages are reimbursed and as cash is received it is booked. Purchases for preschool are made by St. Mary's first then reimbursed by WD so timing is not in sync at times. Ashley to look into 'budgeted/non-budgeted' row calculations. The \$375k transfer was from church D&L to school for Campaign funding. That money will transfer back out as funds are spent on project items. Ashley to look into separating Campaign income and expense items in the new accounting software. Hot lunch federal/state reimbursement budget of \$135k was based on school years prior to Covid free lunch program.

Tuition breakdown: 2022-2023 tuition source allocations – Need to communicate this breakdown to the business office. Will create a worksheet of how all tuition is actually paid. Gala raffle for \$500 should be reimbursed to the school. Kucera grant funds were traditionally used for students qualifying for free/reduced price lunch but is now available for anyone. Will continue to discuss funds in the tuition assistance D&L to reduce the need to increase tuition each year.

SCRIP Program: Sue Morris – Sue provided a wealth of good info and analysis on the state of the SCRIP program. If more we are able to drive more adoption of the program its potential is very significant. Ideas discussed for growing the program included more communication, more info on the impact it has, creating general awareness of the program and its benefits.

### **Committees and Member Reports**

|                                     |   |
|-------------------------------------|---|
| Building & Grounds (Paul)           | --  |
| SCRIP (Lacey)                       | --  |
| Home & School Stars (Emily)         | Ice cream social this week.                                   |
| Parish Council (Tony   Brett)       | Discussion on mass times and Campaign progress.               |
| Gala (Emily)                        | Emily to provide updates from Gala committee meeting minutes. |
| SIAC (TBD)                          | --  |
| Enrollment/Marketing (Sarah Taylor) | --  |
| Communications (Lacy)               | --  |
| Development/Annual Fund (Janet)     | --  |

**Principal Report:** Grandparent Day planning, invites sent out for 10/21/2022. Joe Beckman visiting tomorrow. Funds are available to the school if we participate in a vulnerability study for safety and security of the campus. Extended care is short on workers. School year going well.

Meeting adjourned at 7:50p

-Brett Logan, Board Secretary